- cloud applications (e.g., online applications/subscriptions provided by third-party vendors)
- phones
- external drives
- printers/scanners
- cameras
- audio/visual equipment (e.g., projectors, smartboards)
- TVs
- devices that are WiFi/Network enabled (e.g., HVAC controls)
- servers
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- The IT Architecture Subcommittee shall establish and maintain an annual technology refresh cycle plan for the organization to govern and establish dates when such devices are scheduled for replacement.

- The Office of Information Technology shall be responsible for performing asset management activities upon arrival of technology, including asset tagging and inventorying.

- Departments must not sell or dispose of organization-funded technology without submitting such requests through the Office of Information Technology.

- All purchase requests for older hardware shall be requested through the Office of Information Technology for hardware owne